



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, April 8, 2025, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor (Attended remotely, Absent for Items 16-18)
Kym Hutcheon, Deputy Mayor
Mitch Clark, Councillor
Tim Elphick, Councillor
B. Carl Kuhnke, Councillor
Gregory J. McLean, Councillor
Steve Travale, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Director of Legislative and Legal Services (Clerk)
Trish Serratore, Chief Financial Officer
Colleen Gillis, Director of Community Services
Nicholas Schnurr, Director of Operations
Christine Brandt, Community Development Coordinator
Carri-Ann Scott, Manager, Child Care Services

1. **Indigenous Land Acknowledgement Statement**
2. **Acceptance of Council Agenda**

Deputy Mayor Hutcheon acted as Chairperson for the meeting as Mayor Peabody attended the meeting remotely.

Resolution 25-09-01

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on April 8, 2025 as presented.

Carried

3. **Declaration of Pecuniary Interest and General Nature Thereof**

Councillor Travale declared a conflict of interest in relation to item 8.4 due to his volunteer involvement. Councillor Elphick declared a conflict of interest in relation to item 8.4 and a matter in the closed session due to his volunteer involvement.

4. **Public Meetings Required Under the Planning Act**
5. **Delegations**
6. **Minutes**

- 6.1 Special Council Minutes (Official Plan and Zoning By-Law Review) - March 18, 2025
- 6.2 Council Minutes - March 18, 2025

Resolution 25-09-02

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton adopt the minutes of both the Special Council Meeting (Official Plan and Zoning By-Law Review) and the regular Council Meeting on March 18, 2025 as presented.

Carried

7. Business Arising From the Minutes**8. Reports****8.1 Fire Protection Grant Update – April 2025****Resolution 25-09-03**

Moved By: Mitch Clark

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIRE2025-03 – Fire Protection Grant Update – April 2025, prepared by Chris Wells, Director of Fire and Emergency Services and in doing so approves accepting this additional grant allocation and ratifies Trish Serratore, Chief Financial Officer signing the Transfer Payment Agreement, and any further amendment to any existing agreements, with the Office of the Fire Marshal for the Fire Protection Grant.

Carried

8.2 25th Walkerton Water Commemoration - Update

Sonya Watson, Chief Administrative Officer provided an update to Council that the Walkerton Clean Water Centre had not confirmed that any tours would be available.

Council discussed the proposed self-directed reflections and their alignment with the spirit of the previous resolution. Council noted the improvements that have been made to increase drinking water quality education and continued support for the Walkerton Clean Water Legacy Award, recognizing local students pursuing careers in environmental science or clean water management.

Ms. Watson responded to an inquiry about the Heritage Water Garden improvements, advising that signage has been ordered and will be installed in early May.

Resolution 25-09-04

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby approves Report Number ED2025-05 – 25th Walkerton Water Commemoration Update, prepared by Christine Brandt, Community Development Coordinator, and Sonya Watson, Chief Administrative Officer and in doing so, Council recognizes that this is a significant and meaningful event in the community's history, deserving of respect at the local, provincial, and national levels; and furthermore, Council approves the self directed events as outlined as an opportunity for individuals to engage in selected activities and reflections to observe this anniversary in a manner that is personally meaningful to them.

Carried

8.3 Brockton Settlement Area-Brands

Christine Brandt, Community Development Coordinator responded to an inquiry about the cost of the project, advising that the branding may cost up to \$2,500. Ms. Brandt explained the rationale for the branding which will incorporate the existing identities of the three communities, creating a new logo for each community, including public consultation on the draft brands.

Ms. Watson confirmed that the new branding would be limited to logos for the three communities which would align with the Municipality's logo, and appropriate signage.

Resolution 25-09-05

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number ED2025-06 - Brockton Settlement Area Brands, prepared by Christine Brandt, Community Development Coordinator, for information purposes.

Carried

8.4 Walkerton 2026 Homecoming Request for Seed Money and Reduced Facility Use Fees

Council commented on the amount of staff time involved, and advocated for consistency in reducing the facility rental fees to align with the Elmwood Homecoming Committee.

Resolution 25-09-06

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number REC2025-10 - Walkerton 2026 Homecoming Request for Seed Money and Reduced Facility Use Fees, prepared by Colleen Gillis, Director of Community Services and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and further approves providing seed money in the amount of \$20,000.00 and then provides direction to staff relating to the request for a reduction in facility fees in the amount of 35%.

Carried

8.5 Summer Day Camp Staffing

Council supported increasing staffing levels given the engagement from the public registering to participate in the summer camps.

Colleen Gillis, Director of Community Services responded to an inquiry about the facilities, noting that staff were hoping the pavilion would be reconstructed in time for the summer, and Centennial Pool would still be available for use.

Resolution 25-09-07

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number REC2025-09 - Summer Day Camp Staffing, prepared by Lisa Fagan, Recreation Programming Supervisor and in doing so Council approves the revenue and expense budget variances as outlined to authorize the hiring of additional summer students for the Summer Day Camp Program resulting in no increase to the municipal tax rate.

Carried

8.6 Accessibility Advisory Committee Update

Council commended staff and Committee members on the number of accomplishments and their efforts in creating a more inclusive community.

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) responded to a question on the Ambassador program, informing Council that the Committee's membership was mandated by legislation to have a certain number of individuals with a disability, yet the ambassador program could involve champions for accessibility without needing to meet the legislative requirement.

Ms. Hamilton advised that the Committee was in the initial stage of the draft plan, which would involve pursuing public feedback, and noted the Committee's appreciation to service clubs and Community Services staff for making improvements to accessibility at the Walkerton Community Centre in a quick manner.

Resolution 25-09-08

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number CLK2025-06 – Accessibility Advisory Committee Update, prepared by Sarah Johnson, Deputy Clerk and Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and in doing so provides the following feedback to staff regarding the new Multi-Year Accessibility Plan as the Committee suggested.

Carried

8.7 Elections Canada Polling Place Lease Agreements

Resolution 25-09-09

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton hereby receives Report Number CLK2025-07 - Elections Canada Polling Place Lease Agreements, prepared by Sarah Johnson, Deputy Clerk and in doing so approves By-Laws coming forward entering into agreements with the Chief Electoral Officer of Canada, acting through his or her authorized representative the Returning Officer for the rental of the Cargill Community Centre and Walkerton Community Centre as polling places for the Federal Election on April 28, 2025, thereby ratifying the signing of the rental agreements by the Director of Legislative and Legal Services (Clerk).

Carried

8.8 Proposed 2025 Temporary Liquor Licence Extension - Birdie Barn Walkerton

Resolution 25-09-10

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton hereby receives Report Number BL2025-02 - Proposed 2025 Temporary Liquor Licence Extension - Birdie Barn Walkerton, prepared by Dieter Wultz, Building and Planning Manager/CBO and in doing so approves the application with the conditions as outlined below.

Carried

8.9 2025 Court Security Prisoner Transportation Grant

Council voiced concerns about the amount of the grant and Brockton's total costs for Court Security and Prisoner Transportation. Council advocated for a better formula rather than the costs being born by a single municipality when other municipalities use the courthouse. Council supported continuing advocacy efforts with the County of Bruce to advance the recovery of costs.

Mayor Peabody noted the delegation meetings with the Ministry of the Attorney General and Ministry of the Solicitor General at the ROMA Conference, and frustration involved in the high cost to Brockton following those successful meetings. Council noted the unsustainable and unfair cost to Brockton taxpayers.

Action: Staff to send letters to the Ministry of the Solicitor General and MPP Lisa Thompson about the impact of the billing arrangement for Court Security and Prisoner Transportation.

Resolution 25-09-11

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-09 – 2025 Court Security Prisoner Transportation Grant, prepared by Trish Serratore, Chief Financial Officer for information purposes and send a letter to the Ministry of the Solicitor General, and MPP Lisa Thompson outlining the unfairness of the allocation and requesting a reconsideration.

Carried

8.10 Ontario Regulation 284/09 – 2025 Update

Resolution 25-09-12

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-10 - Ontario Regulation 284/09 – 2025 Update, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.11 2024 Annual Investment Report

Trish Serratore, Chief Financial Officer responded to an inquiry, advising that the principal of the investment was protected. Ms. Serratore explained that the slight decrease in 2023 was due to a duration of time, such that the investment did not realize any gains. As of 2024, the amount has been cashed out and the Municipality had reinvested the principal plus interest amount, increasing the gains and securing the principal amount.

Resolution 25-09-13

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2025-08 - 2024 Annual Investment Report, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

8.12 2025 Equipment Tender Results – Tandem Axle Plow Truck

Nicholas Schnurr, Director of Operations confirmed the tendered amount, and responded to an inquiry about the additional cost of \$26,000, confirming that the costs were currently estimated as the truck would likely not be received for another year, although any additional costs would be incorporated into the 2026 budget.

Resolution 25-09-14

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-05 – 2025 Equipment Tender Results – Tandem Axle Plow Truck, prepared by Nicholas Schnurr, Director of Operations, and in doing so, approves the immediate ordering of the 2025 Tandem Axle Diesel Powered Truck at a cost of \$201,513.85 plus HST, and further acknowledges that staff will use a Canoe Certified Vendor for the purchase of the box, spreader and attachments upon delivery of the cab and chassis, as per Brockton's procurement policy.

Carried

8.13 2025 Tender Results for Products or Services – Single Surface Treatment

Resolution 25-09-15

Moved By: Steve Travale

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-06 – 2025 Tenders for Product or Services - Single Surface Treatment, prepared by Nicholas Schnurr, Director of Operations, and in doing so accepts the 2025 Tender Results and awards the contract to Miller Paving Limited: at \$1.74/liter of oil and \$77.42/tonne of aggregate, excluding HST.

Carried

8.14 Structure 16 (Brant) Tender

Council noted the competition in the marketplace given the number of tenders applicable for the project.

Resolution 25-09-16

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2025-04 – Structure 16 (Brant) Tender, prepared by Nicholas Schnurr, Director of Operations, and in doing so, awards the tender to R.F King Holdings in the amount of \$374,483.78 plus HST.

Carried

8.15 NWMO EIES Grant 2024 Year End

Resolution 25-09-17

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CAO2025-04 – NWMO EIES Grant 2024 Year End, prepared by Cally Mann, Municipal Executive Coordinator and Sonya Watson, Chief Administration Officer for information purposes.

Carried

8.16 Hanover Walkerton Landfill 2025 Update

Council requested staff to bring forward a report with options regarding the funds that did not need to be spent on the Hanover/Walkerton Landfill expansion.

Trish Serratore, Chief Financial Officer noted that staff recommended transferring the monies to the Hanover/Walkerton Landfill Reserve Fund to assist with future capital needs and post-closure costs; although there were other opportunities for Council to consider.

Resolution 25-09-18

Moved By: Mitch Clark

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number WM2025-04 - Hanover Walkerton Landfill 2025 Update, prepared by Nicholas Schnurr, Director of Operations for Information purposes and further directs staff to bring back an additional report with information about the possible options for the \$270,000 savings.

Carried

9. Public Notification

9.1 Livestock Evaluator Expressions of Interest

The Municipality of Brockton is seeking individuals to serve as a Livestock Evaluator for the Municipality, responsible under the Ontario Wildlife Damage Compensation Program to conduct a thorough investigation within 72 hours of being notified of livestock, poultry, and/or honey bees that have been damaged or killed by wildlife. Visit our [Wildlife/Livestock Damage Claims webpage](#) for more information about the position and how to apply. Applications will be accepted until April 14, 2025 at Noon.

9.2 Municipal Offices Closed for Easter

The Municipal Office, Community Services (Parks and Recreation) Administration Office, and Brockton Child Care Centre will be closed on Friday, April 18, 2025 and Monday, April 21, 2025 for Easter. Staff and Council wish you a safe and happy holiday weekend!

9.3 Proposal to Add Additional Accessible Parking Space on Jane Street, Walkerton

The Accessibility Advisory Committee and Municipality are seeking the public's feedback on a proposal to amend the Traffic and Parking By-Law to add another accessible parking space along Jane Street, Walkerton, beside Sacred Heart Parish to accommodate persons with disabilities. There are currently two (2) existing accessible parking spaces on Jane Street beside Sacred Heart Parish.

Comments can be submitted to Fiona Hamilton, Director of Legislative and Legal Services (Clerk) by [email](#), or by mail to Municipality of Brockton 100 Scott Street, P.O. Box 68, Walkerton, ON N0G 2V0 until May 1, 2025 at Noon. Council will consider comments on this proposal to amend the Traffic and Parking By-Law at their Council Meeting on May 13, 2025.

10. Accounts

10.1 Accounts - \$3,360,876.29

Resolution 25-09-19

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$3,360,876.29.

Carried

11. Correspondence Requiring Action

12. Information

- 12.1 Town of Hanover - Response to Brockton Council's Request for Landfill Agreement Consideration
- 12.2 South Bruce Grey Health Centre - Board Composition Update
- 12.3 Bruce County Media Release - Community Updated on Bruce County's Cultural Action Plan
- 12.4 Bruce County Media Release - 2025 Household Hazardous Waste Collection Events in Bruce County
- 12.5 Bruce County Media Release - Spring into Preparedness Refresh Your Emergency Kit This Season
- 12.6 BCPL Media Release - Bruce County Public Library Releases 2024 Annual Report
- 12.7 Bruce Area Solid Waste Recycling Board Minutes - February 26, 2025
- 12.8 Hanover/Walkerton Waste Management Committee Minutes - January and March 2025
- 12.9 Saugeen Mobility and Regional Transit Board Minutes - January and February 2025
- 12.10 Saugeen Municipal Airport Commission Minutes - February 19, 2025
- 12.11 Saugeen Valley Conservation Authority Executive Committee Minutes - February 12, 2025

Resolution 25-09-20

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

Carried

13. By-Laws

Resolution 25-09-21

Moved By: B. Carl Kuhnke

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-028 - Fire Protection Shared Services with South Bruce Extended Agreement By-Law
- By-Law 2025-029 - Elections Canada Cargill Community Centre Polling Place Lease Agreement By-Law
- By-Law 2025-030 - Elections Canada Walkerton Community Centre Polling Place Lease Agreement By-Law

- By-Law 2025-031 - Westario Power Inc. Agreement of Purchase and Sale By-Law

Carried

14. Committee Minutes

Resolution 25-09-22

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Elmwood Community Centre Board Minutes - March 5, 2025

Carried

15. New Business Brought Forward

1. Manager, Child Care Services

Council welcomed Carri-Ann Scott, Manager, Child Care Services and noted the positive feedback received by parents at the Brockton Child Care Centre.

2. Lake Rosalind Road 2 Parking Concern

Council noted the concern brought forward by the Lake Rosalind Property Owners Association about parking along Lake Rosalind Road 2. Fiona Hamilton, Director of Legislative and Legal Services (Clerk) noted that a direct mail-out was sent to residents of Lake Rosalind in previous years. Council supported seeking feedback from Lake Rosalind residents as well as using the normal channels.

3. Accessible Parking Proposal on Jane Street, Walkerton

Council noted the accessible parking proposal at Jane Street, Walkerton and suggested that Sacred Heart Parish secretary and congregation be notified of the proposal.

4. Affordable Rentals/Community Improvement Plan

Mayor Peabody noted that Bruce County Council discussed tax relief for affordable rentals and Brockton's Community Improvement Plan. Mayor Peabody expressed gratitude to Mayor Murray who advocated for the County to encourage growth of interior communities in the County of Bruce.

16. Closed Session

Resolution 25-09-23

Moved By: Tim Elphick

Seconded By: Steve Travale

That the Council of the Municipality of Brockton enter into Closed Session at 8:30 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Policy Violation Appeal**
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Facility Agreement, Local Board Agreement Negotiation**
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice

significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization - **Utility Process Update**

Carried

Mayor Peabody departed the meeting prior to entering the closed session at 8:33 p.m.

Resolution 25-09-24

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session.

Carried

17. Confirmation of Proceedings

Resolution 25-09-25

Moved By: Gregory J. McLean

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2025-032 - April 8, 2025 Confirmatory By-Law

Carried

18. Adjournment

Resolution 25-09-26

Moved By: Gregory J. McLean

Seconded By: Steve Travale

That the Council of the Municipality of Brockton does now adjourn at 9:15 p.m. to meet again on April 22, 2025.

Carried

Original Signed By
Mayor - Chris Peabody

Original Signed By
Director of Legislative and Legal Services (Clerk) – Fiona Hamilton